

**Reservation request by room allotment named  
EBU-Exchange**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Mail: \_\_\_\_\_

Arrival date: \_\_\_\_\_

Departure date: \_\_\_\_\_

Category	Price	Category	Price
Standard Single Room	EUR 95,00	Standard Double Room	EUR 120,00
Superior Class Single Room	EUR 115,00	Superior Class Double Room	EUR 140,00
Business Class Single Room	EUR 135,00	Business Class Double Room	EUR 160,00
Junior Suite Single Room	EUR 155,00	Junior Suite Double Room	EUR 180,00

The mentioned room rates are offered per night and room. All prices include service charge and the current valid VAT as well as our hearty breakfast buffet.

Since 01<sup>st</sup> January 2011 the City of Erfurt has levied a culture tax by 5%. The tax is paid by guest and is 100% discharged to the city Erfurt. This tax is not necessary to pay in case of a work related stay.

Your guests will receive the sheet while room booking.

Please guarantee your booking with the following credit card:

or with your company stamp:

- American Express     Mastercard  
 Diners Club          VISA

Number : \_\_\_\_\_

Validity : \_\_\_\_ / \_\_\_\_

Please consider, that the booked rooms are available from 3 pm on the arrival date until 12 am on the departure date. The parking tax is charging 18€ per day.

We accept free cancellations of the individual room reservations until 14 days before the actual arrival date. In case of later cancellations we reserve to invoice 90% of the booked accomplishments.

**Please send this sheet until the 4<sup>th</sup> of March 2019 to the hotel.**

**Reservation number:** \_\_\_\_\_

**Confirmation from the hotel:** \_\_\_\_\_